

Writing Process Step 4:

Editing

Grammar



Subject-verb agreement
Pronoun reference & agreement

past future
← present →

Verb tenses



Spelling

. , ! ?

Punctuation

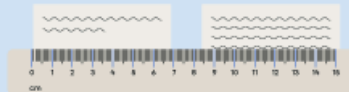
a → A

Capitalization

Sentences



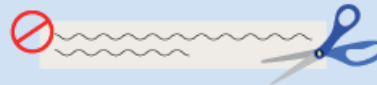
Clear



Varied

subject verb

Complete



Run-on

Word choice



Precise

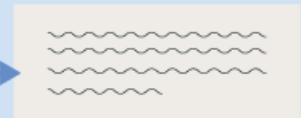


Use synonyms

Paragraphs



Clear & organized



1 idea → 1 paragraph

First ~~~~~

Then ~~~~~

Use transition words

