

## Writing Process Step 5: Publishing

### Finalize the text

Make sure the text is:



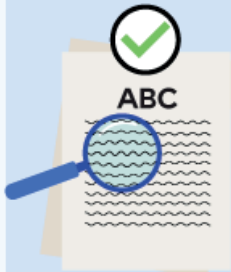
Complete



Clear



Easy to read



Error free

### Formatting & presentation



Handwritten  
or typed



Double or  
single spaced

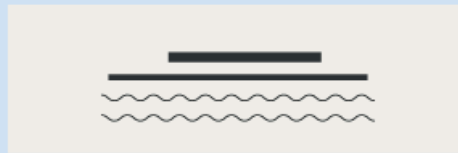


Font & font  
size



File  
format

Add necessary features:



Subtitles & headings



Visuals



Cover page



Blurb

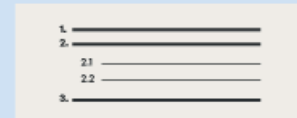


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Hand in



Upload



Mail



Turn into  
a performance

